

HEALTH AND SAFETY



Sustainability cannot be limited to the green environment alone.

It is important to ensure staff and students return home safe and healthy every day.

HIGH STANDARDS AND MEASURES

HSUHK implemented internal safety precautionary control measures to minimise risk, prevent injury, avoid property damage and maintain Health and Safety (H&S) in the University. The details regarding the fire drill, workplace safety and hygienic equipment are summarized as follows:

- i) Fire Drills – CDMO organised three fire drills across different buildings to be sure everyone in the building knows how to evacuate the area in a safe and orderly manner in AY 2023/24. In addition, CDMO invited the Fire Services Department to conduct a fire talk after the fire drills to refresh the community the awareness of fire safety;
- ii) Work Safety – To improve work safety and minimize accidents, CDMO has conducted safety briefings for contractors before works commencement on campus; and
- iii) Disinfectant Equipment – To maintain environmental hygiene, CDMO will continue to arrange professional service providers to spray disinfectant coatings on the surfaces of common areas, the latest treatment was completed in July 2024. Additionally, auto-disinfectant spray by cleaning robot will be conducted regularly across the campus.

COMPLIANCE INDICATORS, ENGAGEMENT AND CONTINUOUS IMPROVEMENT

Compliance Indicators

Campus Development and Management Office (CDMO) monitors and reviews yearly any measures in place to help control risk and prevent accidents and incidents from happening. Findings from the investigations can form the basis of action to prevent the accident or incident from happening again and to improve overall risk management. An effective investigation requires a methodical, structured approach to information gathering, collation and analysis. Health and safety investigations form an essential part of the monitoring process and incidents, including near misses, can tell us a lot about how things actually are in reality.

- Investigating accidents and reported cases of work-related injuries, occupational ill health and dangerous occurrences will help us uncover and correct any breaches in health and safety legal compliance we may have been unaware of; and
- The fact that we thoroughly investigated an incident and took remedial action to prevent further occurrences would help demonstrate that the University has a positive attitude to health and safety.

An investigation can help us identify why the existing risk control measures failed and what improvements or additional measures are needed. It can:

- provide a true snapshot of what really happens and how work is really done (workers may find shortcuts to make their work easier or quicker and may ignore rules - we need to be aware of this)
- improve the management of risk in the future
- help other parts of HSUHK learn
- demonstrate our commitment to effective health and safety and improving employee morale and thinking towards health and safety

Engagement – Safety Ambassadors

Safety ambassadors were nominated across all offices and units of the University to maintain liaison with CDMO. They are engaged to familiarise themselves with and to conform to the H&S protection policies on behalf of their office/unit to develop a healthy and safe work environment. Different safety promotion programmes were arranged for the Safety Ambassadors such as Automated External Defibrillators (AED) and First Aid Certificate Course training course organised by Fire Services Department (FSD) and Hong Kong St. John Ambulance in order to enhance the H&S awareness at the University.

In order to ensure the ergonomic safety and reduce any risk to the users of workstations, the safety ambassadors are responsible to assess the workstations in their units/departments deciding whether existing precautions are adequate and recording the findings. The competence course "Certificate of Competence in Display Screen Equipment (DSE) Assessment" organised by the Occupational Safety & Health Council was arranged for Safety Ambassadors on 14 and 21 December 2023. During the course, they learnt the techniques for carrying out risk assessment in a workstation and the measures to avoid those risks by safety working practices.

Continuous Improvement

Due to rapid development of campus as well as the increase of population in the campus, the potential risks within the campus are increasing with respect to the events, functions, and other activities. In this connection, it is necessary to formulate and implement a Health & Safety Policy covering safety rules and emergency procedures to streamline the roles and responsibilities for different stakeholders in the campus such that the impacts to the University operation could be minimised.

In addition, CDMO submitted the Annual Review Report on H&S to the Risk Management Group in October 2023. The report includes the implementation of internal H&S precautionary control measures, such as fire drills and safety training, aimed at minimising risk, preventing injuries, avoiding property damage, and maintaining an H&S environment within the University.



Health and Safety Policy

It is the policy for developing a Health and Safety strategy so as to ensure a healthy and safe environment for all University stakeholders to focus on their teaching and learning activities.

Mission

Develop and maintain the University environment which is healthy and safe for all stakeholders of the University

Vision

A University with a proactive safety culture

